

Welcome to DEIB!



Welcoming information

Registration procedures



ID Registration

Registration in AUnica (Politecnico Database) is mandatory if you want to use the Politecnico online services. In order to proceed with your registration, please go to www.polimi.it/en/. Select Tools, the "OnLine Services" and when a new page opens, select the option "Register" and follow the procedure. Your Personal Code and the related password are your credentials to access all Politecnico OnLine Services.



Recognition

When you arrive at the Politecnico di Milano, please come to the DEIB International Welcome Office. We will recognize you in our online system. Please, bring your identity document/passport with you.



Safety course

In order to access DEIB it is mandatory for visitors to attend and pass our online safety course. Please, go to <http://polimi.it/en/>, select Tools, and access the OnLine Services with your Personal Code and password. Select "Data" and then, Training courses.

When a new page opens, please, select "Courses on Safety". Please, choose "Basic Course on Safety" if you stay more than one month, or "Managing Emergencies" if have to stay less.



Guest Card

When you arrive at the Politecnico di Milano, we will introduce you to the person in charge of the Access Office and he will give you a guest card to get access to the DEIB Department. Please remember to return the guest card before leaving Italy.



Spaces

During the first week of your stay here, your supervisor and his/her Secretariat staff will give you information related to the spaces dedicated to your activities and will show you your office.



ICT office

The ICT office of our department can help you with Polimi wi-fi and give you any other technical support you might need. Please, send an email to support-deib@polimi.it.



Non EU Citizens

Non-EU citizens coming to Italy have 8 working days to submit their application in order to obtain a residence permit. We can help you to fill in the form: please send an email to welcome-deib@polimi.it to fix an appointment.

DEIB International Welcome Office

If you need more information, please send an email to welcome-deib@polimi.it to fix an appointment (in presence or online via Teams) or come in to our office on **Monday afternoon** from 2.30 to 5.00 pm, on **Wednesday morning** from 9.30 am to 12.30 pm or on **Friday morning** from 9.30 am to 12.30 pm.



Useful Information



Public transportation/Bike sharing

The public transportation network in Milan is managed by ATM. All the details are available at www.atm.it. If you would like to use the bike sharing system, you can find further information on <https://www.comune.milano.it/servizi/bike-sharing>.



Italian Courses

If you are a visiting Ph.D student/researcher at DEIB, please send an email to phdschool@polimi.it with your data and personal code. Moreover, Politecnico di Milano offers Italian language courses to its regularly-enrolled international students (exchange or degree courses). Please visit the following link <https://www.polimi.it/en/programmes/language-courses/>.



Sports

To play sports at the Politecnico di Milano, there is an annual card. It includes free running at the Giuriati Sport Center. Further details are available at <https://www.sport.polimi.it/en/>.



Post Office

If you need a Post Office, the ones closest to the Politecnico are located in Via Bronzino 7 and in Via Adelchi 2. Please check out www.posteitaliane.it for more details on services, office locations and opening hours.



Phone Services

Phone services are provided by different companies. To sign up with one of the companies, you need: a valid ID card or passport and a tax code (codice fiscale).



WiFi

When you are on a Politecnico Campus, or in a Politecnico Residence, you can use the Polimi wi-fi with your personal code and password. Further details on the two-factor authentication are available at <https://www.ict.polimi.it/autenticazione-e-autorizzazione/identity-and-authentication/?lang=en>.



Cultural events and leisure activities

The Comune di Milano offers the following website dedicated to tourism and to cultural events in the city: https://web.comune.milano.it/wps/portal/ist/st/Pagine_Giovani/in+visita+a+milano/Informazioni+generali. You can also download a complete tourist guide to the city (available in different languages) and several apps to enjoy the city. Politecnico also has a full cultural life, with conferences, seminars, exhibitions, concerts. To find out all about the events, look at www.eventi.polimi.it.



Bank Account

In order to open a bank account, you need a copy of your passport or another valid document of identification and an Italian tax code (codice fiscale). Politecnico di Milano has made an agreement with the Banca Popolare di Sondrio. Visitors, who are not regularly employed, can open a "Conto +ma" at the Banca Popolare di Sondrio-Campus Leonardo, building 2, opening hours: from Monday to Friday, 8:30 - 13:30 and 14:45 - 15:45, phone: (0039) 02 23993307. Please, note that if you are a Non-EU citizen you need also a resident permit.



Health Insurance

If you do not have a private health insurance policy that is valid in Italy, you can choose between the following two possibilities:

- subscribe to the Italian National Health Service at ASL Offices: the subscription is free only if you have chosen to pay taxes in Italy.
- buy a private insurance policy on the web site <https://www.waitaly.net/>. At present, it is the most convenient private health insurance for international students and it is provided by the W.A.I (Welcome Association Italy).

How to reach us

The complete address of our Department is: Via Ponzio 34/5. For further details, please see the following link: <https://www.deib.polimi.it/eng/how-to-reach-us>

Opening Hours

The opening hours for the Politecnico di Milano are as follows:
Monday to Friday: 8 am – 8 pm
Saturday: closed
Sunday: closed.

Closing Days

25th April
1st May, 2nd June
Easter holidays, August holidays
1st November, 7th-8th December
Christmas holidays